

## PARKING LOT/STUDENT SAFETY TIPS

### **It's time for a review!**

#### **MORNING DROP OFF:**

The south lot and circle drive are available for students being dropped off in the morning only. Please form ***one single line*** when dropping off in the lot and circle drive. **Please do not let your child walk unescorted from the parking lot.** The school doors open at 7:45 a.m. for dismissal to the cafeteria. Please do not drop off prior to 7:45 a.m., as there is no adult supervision until that time. Students eating breakfast may enter the building at 7:45 a.m. Please inquire about Latchkey if you need to drop off early. The tardy bell rings at 8:05. At times, the lots can become congested. Please adjust your schedule and give yourself plenty of time, so that your child arrives to school on time.

The circle drive is for QUICK drop offs only. If more time is required other than a quick drop off, please park your car in the south parking lot. Since many cars are trying to get into the circle drive, **please pull forward as far as you can.** FORM A SINGLE FILE LINE (even if dropping off at the brown door) – DO NOT pass cars in the circle drive. For student safety, have your child unload by the curb. Do not have them walk around the car.

#### **AFTERNOON PICK-UP:**

Because of the volume of traffic after school, afternoon pick-up rules are a bit different. ***In the afternoon, parents are to only use the south parking lot and parallel stalls on Ridgecrest.*** **The circle drive and north staff parking lot should not be used after school.** Please do not stop along Ridgecrest to load & unload students unless you are parked in one of the parallel stalls along Ridgecrest. To better ensure the safety of all students, we are asking that you follow the "One Way" signs that are posted at each entrance and exit to the south lot. The farthest south inlet is to be used as an entrance only, while the northern inlet is to be used as an exit only. If you park your car in a parking stall, we ask that you escort your child(ren) across the parking lot. Please do not let your child walk unescorted to or from your car. If you are picking up your child in the loading zone, please form **one line** and continue circling the parking lot until your child is ready. If you do not see your child, **please keep moving** so you do not hold up the line. Please pull all the way up, allowing three cars at a time to load. Your child has been instructed to load in the "yellow loading zone" only, unless you are escorting him/her to your car! Handicapped spaces are reserved for handicapped only.

#### **AFTER SCHOOL DISMISSAL:**

Classes are dismissed in an orderly fashion at the end of the day. Second and fifth grade classes exit out the north door, then walk around to the front of the building. **(Please do not pick up your child in the back, north lot.)** First, third and fourth grades dismiss out the front door. Kindergarten students exit out the far east door by their classrooms and walk down the sidewalk. We ask that siblings meet their younger/older brother or sister out by the front bike racks. This helps eliminate congestion and students wandering around the building after school. In addition, if you are coming to pick up your child at the end of the day, please do not wait in the halls outside your child's classroom. Students have been instructed to meet you by the bike racks. Your support is greatly appreciated.

We need the help of *everyone!* By adhering to the above guidelines, you can help us provide a safe and orderly environment for your child(ren).

Thanks for your support! STUDENT SAFETY COMES FIRST!